

# Pastoral Job Description

The Pastor's Job Description has been divided into five general categories. Some of the categories may demand more of the Pastor's time and energy than others, but each is vital to the overall pastoral ministry.

## **A. PREACHING TEACHING MINISTRY**

Proclaiming God's Word through the preaching/teaching ministry is a fundamental role of the Pastor. In that regard, his preaching and teaching should include:

1. A thorough knowledge of the Word of God.
2. A consistent presentation of the Gospel and invitation to join the family of God.
3. Expository messages that reveal the truth of God's Word.
4. Practical applications of Scriptural principles to individual lives.
5. Exhortation and edification of the believer.

Sufficient attention should be given to the planning of the various worship services and other aspects of the preaching/teaching ministry so as to insure their desired outcomes.

## **B. PASTOR/SHEPHERD MINISTRY**

A significant part of the pastoral role is the shepherding ministry. This ministry involves many in the church and it requires considerable leadership attention. It is expected that the Pastor will devote a substantial portion of his time and energy to this aspect of ministry. His availability and involvement in the organization, leadership, oversight and evaluation of the following general areas is vital:

1. Prayer
2. Visitation
3. Counseling
4. Caring
5. Fellowship
6. Evangelism
7. Availability to Church family
8. Discipleship

## **C. LEADERSHIP**

The Pastor will provide leadership and advice to the Board of Elders and to the church in general on the direction, programming, implementation and evaluation of the various aspects of church ministry and programs.

## **D. ADMINISTRATION**

1. Plan, organize and administer the overall church program.
  - a. Long range planning.
  - b. Calendar of events.
  - c. Coordinating the activities of the various lay boards and committees.
2. Supervise and evaluate church staff.
3. Supervise the day to day activities of the church office.

## **E. DESIRED COMMUNITY ACTIVITIES**

1. Participation in Shafter Ministerial Association.
2. Work with other evangelicals in the community to promote the cause of Christ through cooperative efforts.
3. Actively involved in the community of Shafter.